



## STAR VIEW COMMUNITY SERVICES

Seeking a Rewarding Career in the Behavioral & Mental Health Field  
working with Children, Youth, Adolescents & Families in Our Community?

**Then YOU are the STAR We are Looking For!**



**Stars Behavioral Health Group** provides quality behavioral health services through proven practices and cost effective care throughout all of California. Since 1988, we've developed supportive, behavioral health programs for children, adolescents, adults and families. And our more than 1,000 behavioral health workers take great pride and commitment in helping troubled youngsters succeed with mental health and behavioral problems at home, at school, and in life.

### Licensed Supervisor – (1) School Based and (1) Wraparound Programs

**Office Locations: Compton and Long Beach**

**Marriage and Family Therapist or Clinical Social Worker Registered Intern**

*The **Community Services Supervisor-School Based Services** supervises Mental Health Specialists and Support Counselors providing mental health services (including assessment and evaluation), group services, and other services to clients referred to Community Services / School Based Program. Our Supervisor may have their own caseload in addition to overseeing the Mental Health Specialists and Support Counselors. He/she acts as liaison with external agencies and functions on teams with other clinical & support staff. Supervisor has primary responsibility for developing and facilitating staff trainings as needed throughout the entire organization.*

*The **TEAMMATES Wraparound Supervisor** supervises Wraparound Facilitators providing wraparound services (including engagement, assessment, and Child and Family Team support) and other services to clients and families referred to the TEAMMATES Program. May have their own caseload in addition to overseeing their staff. He/she acts as liaison with external agencies and functions on teams with other clinical & support staff.*

- ★ Minimum of a Master's Degree in child counseling, psychology, social services or vocational counseling or related social science field
- ★ Licensed as a CSW or MFT in the state of California
- ★ 5 years direct service experience with SED Patients & Experience with Children and Adolescents required Experience with School Based Services, EBP, MAP, WRAPAROUND, ETC
- ★ **2 Years Post License experience** as a Supervisor and hold a current California Board of Behavioral Science approval to supervise Interns
- ★ 2 years in an inpatient or outpatient mental health setting may include community, hospital or residential setting
- ★ Ability to interact and communicate both verbally and in writing with seriously emotionally disturbed adolescents, other staff, families and the public.
- ★ Demonstrated familiarity with computers required.
- ★ Demonstrated knowledge of Word and Excel; knowledge of Access preferred.
- ★ Knowledge Community Resources, especially related to the Mental Health, Social Services, Education, and Medical fields is highly desirable to make appropriate linkages.
- ★ Valid California Driver's License and Ability to drive to and from client's homes in personal vehicle

### Great Opportunity for a MFTI or ACSW seeking Supervised Hours Towards Licensure!

#### Mental Health Specialist 2

**Office Locations: Compton, Long Beach, Pasadena (Highland Park) and Torrance**

**Marriage and Family Therapist or Clinical Social Worker Registered Intern**

*This position has primary responsibility for mental health and case management services to children or adolescents and their families.*

**The Mental Health Specialist provides mental health services, including engagement, evaluation, individual therapy, family therapy, Individual rehabilitation case management services in-home and at schools and other services to Clients referred to the Community Services or Wraparound Program. He/ She acts as liaison with external agencies and functions on teams with other clinical and support staff. S/he documents and bills for mental health and case management services, and completes outcomes information.**

- ★ Must be currently registered with the BBS. List Number on Resume / CV
- ★ MA Degree in child counseling, development or psychology, social services or vocational counseling or related social science field
- ★ 2-4 years experience in a mental health field working with SED children or adolescents (preferred) in residential or outpatient settings
- ★ Bilingual Spanish is Highly Desired to meet our current client needs
- ★ This position serves high risk underserved population in a multi-discipline team approach involving parent partners and case managers
- ★ Experience in Wraparound, Community Services, FSP, TAY, FFT, TFCBT or School Based Programs, etc.
- ★ Experience with DMH and / or DCFS highly desired
- ★ Ability to perform clear, concise and timely documentation and correspondence EMR
- ★ Knowledge of community resources, especially related to the Mental Health, Education, Medical, and Social Services fields, is highly desirable to make appropriate linkages
- ★ Valid California Driver's License and Ability to drive to and from client's homes in personal vehicle

**Center Assistant – Bilingual Spanish**  
**Office Location: Pasadena (Highland Park)**

*Performs a wide variety of administrative and clerical tasks including data entry of client information, handling busy phones, greeting & assisting guests, assisting the physician with clients, and assisting with intake functions. Handling extensive personal and confidential client information is an essential job function of this position. Duties include general office functions such as mail, posting information, arranging food for in-services or meetings, managing meeting rooms, keeping the lobby presentable to the public, maintaining correct phone extension lists, managing visiting workmen, keeping fax machines and copy machines in good repair, and forwarding important information via intercompany mail. Assisting as back-up to Medical Records staff and Center Coordinators as needed, including researching data errors and MediCal eligibility determination. Coordinates with the I.T. department in management of fax and copy machines.*

- ★ **Associates Degree** or business school certificate in office functions required.
  - ★ 1-2 years of Administrative / Clerical / Office management or equivalent is required.
  - ★ Bilingual (English / Spanish) needed to render services to our Mono-lingual Families.
  - ★ Ability to interact and communicate verbally with seriously emotionally disturbed adolescents and their families, other staff, physicians and the public.
  - ★ Demonstrated public relations skills in accordance with maintaining client/family confidentiality – recognizes and has the ability to maintain appropriate professional boundaries when communicating with clients/families, other staff, and the general public.
  - ★ Demonstrated familiarity with telephone consoles, calculators, and basic computer functions.
  - ★ Demonstrated knowledge of Word & Excel
  - ★ Valid California Driver's License
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**Parent Partner (2) – Bilingual Spanish**  
**Office Location: Compton**

*Full-time Parent Partner provides support and advocate on behalf of parents/guardians of clients involved in TEAMMATES - Wraparound services and Full Service Partnership Services (FSP). Involve meeting with parents and caregivers in their homes and supporting their participation in Child and Family Team meetings. Assisting with service plan development as an active member of a team working to promote family preservation.*

- ★ High School Diploma or GED
  - ★ Bilingual Spanish is Highly Desired to meet our current client needs
  - ★ Life Experience: Must have been involved as a consumer in a county program such as (Department of Children and Family Services, Department of Probation, Department of Mental Health) or Special Education.
  - ★ Effective verbal and written communication skills.
  - ★ Successful candidates will have demonstrated ability to work through family and systemic difficulties.
  - ★ Valid California Driver's License and Ability to drive to and from client's homes in personal vehicle
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**Director of Facilities**  
**Office Location: Torrance (will be responsible for All Star View Office Locations in SoCal)**

*This hands-on position who supervises and coordinates the maintenance of All Star View and Valley Star facilities and the housekeeping and laundry activities at Star View Adolescent Center to ensure clean, safe and attractive facilities. This supervisor coordinates remodeling and construction projects and obtains and supervises service contractor, as needed.*

- ★ Completion of trade school certification in electrical, plumbing, or mechanics or AA equivalent
  - ★ High school graduate or equivalent
  - ★ 5 years institutional building maintenance or construction management experience or equivalent is required
  - ★ 3 years supervisory experience required: trains in work assignments, safety, and ongoing in-service education
  - ★ General Contractor's license preferred
  - ★ Ability to interact and communicate both verbally with seriously emotionally disturbed adolescents, other staff and the public
  - ★ Ability to physically assist in lifting and carrying supplies, furniture and equipment weighing up to 150 lbs (e.g. sofas, beds).
  - ★ Develops and coordinates each facility's preventive maintenance program to maintain building, grounds, and equipment
  - ★ Recommends to Administrators facility improvements to increase functionality, safety, or cleanliness, to reduce operating costs, or to make the facility more attractive or better able to serve clients
  - ★ Coordinates construction, remodeling, and repair work of buildings, equipment and utility systems including plumbing, carpentry, painting, electrical work, refrigeration, heating and air conditioning
  - ★ Oversees contract services for facilities including janitorial, gardening, pool service, generator service, and HVAC maintenance.
  - ★ Initiates personnel action for employees including promotions, performance evaluations and disciplinary actions.  
Adolescent Center
  - ★ Observes Title 22, OSHA, and Fire Marshall physical plant regulations, making necessary recommendations to the Administrator.
  - ★ Meets with and accompanies Federal, State and Local surveyors through inspections of the physical plant.
  - ★ Assists the Administrator or his/her designee in the implementation of Fire, Disaster and Safety policies and procedures, including drills.
  - ★ Valid California Driver's License – Class "B" preferred and Ability to drive between sites; maintain driver's license, registration and insurance.
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**All Job descriptions are not intended to be all inclusive and employee will also perform other reasonably related duties as assigned by the Immediate Supervisor as needed**

**PAY/BENEFITS**

Competitive compensation and benefits, including health, dental, vision, 401(k), ESOP, supplemental insurance, generous vacation / flexible schedules and much more!

**HOW TO APPLY**

Submit resume to **Wendy Uribe, Employment Specialist** via fax (310) 221-6351 or via e-mail [socaljobs@starsinc.com](mailto:socaljobs@starsinc.com)

Pre-Employment Screenings, Background Checks and Drug Screens will be administered

**Proud to be Equal Opportunity Employers**

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[www.StarsInc.com](http://www.StarsInc.com)