

Volunteers of America Los Angeles Program Coordinator, Stability Support Services – SSVF (Supportive Services for Veteran Families)

Volunteers of America is a national, locally based, faith-based nonprofit organization with over a hundred years of service dedicated to helping those in need rebuild their lives and reach their full potential.

Program Coordinator

We currently have a full time position available as the Program Coordinator with our new Supportive Services for Veteran Families program. This program is designed to serve those veteran's who are hardest to serve.

In this important role you will lead a team of case managers linking veterans and their families to services designed to give them the practical and concrete tools to attain or retain permanent housing (primarily related to homelessness prevention, rapid re-housing and transitional supportive services). In this leadership role you will develop and monitor the appropriate use of key linkages for veterans and their families that address intake and assessment, service planning, service delivery and goal achievement for attainment or maintenance of permanent housing. You will provide training, supervision, problem-solving for difficult or stuck cases and case review and oversee appropriate use by case managers of community advocacy and wrap around supports and services in the community. You will also measure and assess impact of service and supports and participate in CQI efforts-key elements to the program's success. This position will involve a combination of administrative/ office duties and field/outreach work. Run and provide reports as needed in a timely manner to supervisor, director, and/or funder. Promote program participation and present program successes and best practices.

Qualifications:

- 3 plus years experience working as a Case Manager working with homeless veterans and their families
- Ability and desire to work with people from various backgrounds and/or limited English capabilities.
- Demonstrated proficiency in MS Word, Excel, and Internet usage.
- Database skills; e.g., HMIS, a plus.
- Able to lift up to 25 pounds.
- Valid California Drivers License and insured automobile.
- The ideal candidate will have a degree in education, counseling psychology, rehabilitative counseling, social work or related human service field
- Two years+ supervisory experience is preferred.

Please submit resumes to voagrace@voala.org

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