

**COUNTY SANITATION DISTRICT**  
**invites applications for the position of:**  
**Operator-In-Training**

Hourly  
 \$25.42 - \$30.90

**OPENING**  
**DATE:** 07/19/10

**CLOSING DATE:** Continuous

**DESCRIPTION:**

This is an open, continuous recruitment for anticipated vacancies in the Plant Operator classification series. Applications for this recruitment will be accepted on an on-going basis until further notice.

What do you value in your next job?

At the Orange County Sanitation District our Core Values form the framework of our organization and reinforce our professional work ethic. If the following values ring true with you, we'd love to invite you to explore our career opportunities further.

**Honesty, Trust, & Respect**

We aspire to the highest degree of integrity, honesty, trust, and respect in our interaction with each other, our suppliers, our customers, and our community.

**Teamwork & Problem Solving**

We strive to reach OCSD goals through cooperative efforts and collaboration with each other and our constituencies. We work to solve problems in a creative, cost-effective and safe manner, and we acknowledge team and individual efforts.

**Leadership & Commitment**

We lead by example, acknowledging the value of our resources and using them wisely and safely to achieve our objectives and goals. We are committed to act in the best interest of our employees, our organization, and our community.

**Learning/Teaching - Talents, Skills and Abilities**

We continuously develop ourselves, enhancing our talents, skills, and abilities, knowing that only through personal growth and development will we continue to progress as an agency and as individuals.

**Recognition/Rewards**

We seek to recognize, acknowledge and reward contributions to OCSD by our many talented employees.

OCSD is currently looking to fill the role of an **Operator-in-Training**.

Under general supervision, the Operator-In-Training performs a variety of tasks in the operation and maintenance of a wastewater treatment plant on an assigned shift; operates, monitors and maintains plant equipment including engines, motors, boilers, compressors and pumps to control unit processes; monitors and controls wastewater flow; performs adjustments and repairs to plant equipment; collects samples for laboratory testing; and performs minor maintenance such as flushing sludge lines to digesters, adding oil, and cleaning drains. This person will learn, and subsequently monitor process units. Other duties will include record maintenance, assisting with chemical deliveries, steaming process lines, and general housekeeping.

**QUALIFICATIONS & REQUIREMENTS**

This position requires a High School Diploma or GED from an accredited institution. Some training and/or education related to the operation of a wastewater treatment plant are highly

	desirable and recommended. A valid California class "C" driver's license is required. The incumbent in this position is required to obtain a Wastewater Treatment Plant Operator-In-Training certificate within one month; and a valid Grade I California Wastewater Treatment Plant Operator certificate within two years from date of employment.
<b><u>RECRUITMENT &amp; SELECTION PROCESS</u></b>	All applications received will be screened to determine which applicants most closely match the required qualifications and desired education, experience, knowledge, and abilities of the position. Applicants whose qualifications best meet the needs of OCSD will be invited to participate in the selection process. Applications must be submitted during the selection process for further consideration. The selection process may consist of, but may not be limited to, any or all of the following components: written exam, practical skills assessment, and/or panel interview. Applicants will receive an e-mail (if provided on application) of the results of the screening process.
	External applicants may apply throughout the process, but can be tested only once (twice for internal applicants) during a 12-month period. A candidate's eligibility will be established for 18 months. Eligibility will expire 18 months after it is established, unless the needs of OCSD or conditions of the list warrant a change in this period. Names of successful candidates are merged into the existing eligibility list. The resulting eligibility list will be used to fill vacancies at OCSD.
<b><u>SUPPLEMENTAL INFORMATION</u></b>	For the full range of duties, responsibilities, and essential job functions please review the Classification Specification for this position found on the <a href="#">Class &amp; Compensation</a> page of our website.  Applicants must clearly demonstrate, through their application materials, that they meet the minimum requirements as outlined in the job announcement and class specification to receive further consideration. However, meeting the minimum requirements does not guarantee an interview. All properly completed applications will be reviewed, and the most appropriately qualified individuals will be invited to continue in the selection process.  Employment is contingent upon successful completion of OCSD's pre-employment process, which includes a background investigation and a physical examination. For some positions this may include a drug screen. All statements made on applications are subject to investigation and verification. False statements may be cause for disqualification, removal from the eligible list, or discharge from employment.  OCSD only accepts applications submitted via our online application system. Resumes submitted via mail, fax or email will not be accepted.  The provisions of this announcement do not constitute an expressed or implied contract. Any provision contained in this announcement may be modified or revoked without notice.
<a href="mailto:Jobs@OCSD.com">Jobs@OCSD.com</a>	Job #6119
An Equal Opportunity Employer	OPERATOR-IN-TRAINING LM

**Operator-In-Training Supplemental Questionnaire**

*1.	<b>PLEASE READ.</b> The information provided on the Supplemental Questions will be used in conjunction with your job application to determine whether you meet the qualification requirements. Failure to provide detailed and complete information may result in your application being rejected. Please do not submit a resume in place of completing the Supplemental Questions. Education obtained outside the United States must be comparable to education earned at an accredited school in the United States. We reserve the right to request further information about your academic performance, evidence of comparability, or an original transcript. Any information you submit may be verified. When applying for this position, I understand that I must thoroughly complete the Education and Work Experience
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	sections of my application and the Supplemental Questions. This includes a detailed description of each position that qualifies me for the job I am seeking. I have read the above statement and understand that failure to provide sufficient detailed information may result in my application being rejected. I also understand that I may not submit a resume in lieu of filling out the job application or answering the Supplemental Questions. However, I may attach a resume to the application to provide additional information.
	I acknowledge I have read and understand the information above.
*2.	Do you have your high school diploma or GED? ( <b>NOTE:</b> If you answered yes, include all pertinent details in the education section of your job application).
	Yes No
*3.	Have you completed any <b>education</b> courses and/or received any specialized <b>training</b> in wastewater treatment plant operations?
	Yes No
4.	If you answered "yes" to the question above, list the job-related technical training or education you have completed, name of the institution that provided it, and the date of completion (e.g. seminars, conferences, college course work, certificate programs, etc.)
*5.	Do you have any prior <b>work experience</b> performing the duties of an Operator-In-Training at a wastewater treatment plant?
	Yes No
*6.	Are you currently in possession of a valid California Wastewater Treatment Plant Operator's Certificate? (select the highest level attained).
	Yes, Operator-In-Training Yes, Grade I or higher No, I do not currently possess an operator's certificate
*7.	If you are not currently certified, would you be willing to obtain a Wastewater Treatment Plant Operator-In-Training certificate within one month; and a Grade I California Wastewater Treatment Plant Operator certificate within two years from date of employment, as required by the State?
	Yes No
*8.	Have you participated in a municipal <b>volunteer</b> program where you performed Operator-in-Training duties? (this includes both paid or unpaid assignments)
	Yes

	No
9.	If you answered "yes" to the question above, please indicate the name of the municipality:
*10.	Do you currently possess a valid California Class "C" driver's license?
	Yes
	No
*11.	Are you able and willing to commit to a schedule that may require working nights, weekends and holidays?
	Yes
	No
*12.	Physical demands of this job will require sufficient mobility to stand, stoop, bend, crawl, climb, kneel and/or carry moderate to heavy amounts of weight. Would you be able to perform this essential function of the job with or without reasonable accommodation?
	Yes
	No

\* Required Question