

**Job Description** Warehouse Associate - Seasonal Part-Time

**Job Number:** LOG00623

**Overview:**

Contingent Associates works are on an on-call basis, as needed. There is no minimum hour requirement for a contingent associate, and there is no guaranteed number of hours. They must call in weekly and cannot turn down work for 3 or more days in a month to remain on the contingent roster. Contingent associates are not eligible for benefits.

**Key Accountabilities:**

- Receive and ship merchandise in a safe, accurate and productive manner.
- Ability to key accurately and productively using PC's hand-held computers or other such devices.
- Follow all Standard Operating Procedures and safety/security guidance.
- Operate powered equipment as assigned by Manager
- Adhere to conveyor lockout procedures.
- Work on elevated platforms and conveyor systems.
- Perform other related duties, special projects or assignments as required.

**Skill Summary:**

- Safety Conscious
- Flexible and adaptable to change.
- Team player
- Ability to understand and communicate directions in the distribution center regarding Standard Operating Procedures and security and safety guidelines.
- Meet accuracy and production standards.
- Ability to lift 50 pounds repetitively.
- If operating powered equipment, have the ability to be trained.
- Ability to stand and walk for extended periods of time.
- Ability to use multiple radio frequency devices, i.e. hand held scanners.
- Ability to learn area-specific functions within multiple systems.

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