



better work, better life



**ADECCO IS LOOKING
FOR EXCELLENT CANDIDATES!!!**

Home Service Specialist

Job Summary:

Must have loan processing and underwriting experience with great customer service skills! Will review documents / file for loan modification. Basic knowledge of excel required. Will make the decision on loan applications up to the conforming loan limits typically one-unit properties; verifies customer income documentation; resolves routine title issues including, but not limited to the following: vesting issues, child support liens, judgment liens, mechanic liens and undisclosed liens reconveyances; processes subordinations; resolves appraisal disputes; executes closing actions to ensure a timely and effective closing process; Maintains a high level of customer service by being proactive in communication with customers, banking center associates, realtors, etc.

Must have 2-3 years of recent experience in loan processing and closing

Pay rate \$18.00 hourly Location in Simi Valley and West Hills

Please email your resume to
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