



Position:	Early Intervention Specialist	To Apply:	Send Resume to
Status:	Exempt	Application Deadline:	personnel @211la.org
			August 31, 2010 or until filled

Position Summary: Receive transferred calls from the Community Resource Advisors to conduct the Parent’s Evaluation of Developmental Status Screening (PEDS), to screen children birth to 5 years of age, when concerns are flagged, and to seamlessly refer the child for assessment and early intervention services. Developmental screening will be conducted over the phone using the on-line PEDS a high quality parent-report developmental screening tool. Early Intervention Specialist will provide appropriate resources and referrals specific to the child’s needs, brief counseling services as appropriate, advocacy, case management and as needed follow-up developmental screening. *Proficient Bilingual Spanish required.*

Essential Duties and Responsibilities but not limited to:

- Work in concert with Community Resource Advisors (CRAs) to provide effective and timely assistance to families with child development concerns.
- Conduct developmental screening and become an expert in using the Parent’s Evaluation of Developmental Status Screening (PEDS) to screen children birth to 5 years of age.
- Use active listening, empathy, and basic counseling skills to establish rapport to conduct the PEDS screening, discuss results and provide follow-up services.
- Assess the level of advocacy and support that a family will need to access needed early intervention services and other needed services in the community
- On a case-by-case basis, provide direct advocacy support for the family to access needed services and support.
- Assist families with access to the Los Angeles County Safety Net system, connecting low-income underserved ethnic populations with resources in their community such as shelter, housing, food, medical services including enrollment in Medi-Cal, Healthy Families, Healthy Kids.
- Assist families with navigating the early intervention service delivery system by providing parent-friendly information, support and counseling when appropriate, content expertise, and referrals to other agencies for further assistance.
- Assist the Resource Writer with the identification and inclusion of key information and referrals resources for early intervention services, advocacy and family support.
- On an “as needed” basis, attend the Early Intervention Identification and Intervention Collaborative for Los Angeles County or other key meetings to network with early intervention providers.
- Provide short-term telephonic case management services to families.

- Maintain accurate and up to date records of phone calls, documentation, contacts, referrals, including concise written case management notes.
- Report suspected child abuse to the county child welfare agency having jurisdiction over the area where the family resides when incidents of alleged child abuse, neglect, and/or exploitation are disclosed or suspected during a call.

Successful Candidate will have knowledge of or ability to:

- Developmental disabilities, established risk conditions that may result in developmental disabilities and high risk conditions for a developmental disability
- California Early Start Program
- State and local agencies providing Early Intervention services to Infants and toddlers with disabilities or special health needs and their families.
- State funded organizations providing legal and advocacy support for families with children that have special needs
- Transition planning and support services for children 36 months or older with special needs entering Special Education preschool services
- Safety-net health care system in Los Angeles County
- Basic Counseling/assessment and interviewing skills with solution focused techniques
- Teaching the inquirer self-advocacy skills in understanding resource networks and navigating systems.
- Perform lethality assessment (suicidality, homicidality, violence risk)
- Complete duty to warn if indicated
- Determine appropriate referral/response
- Contact directly or facilitate inquirer's contact with appropriate agencies/authorities.
- Computer software programs such as Microsoft Word, Excel and Power Point, Access and other database management.
- Work effectively in team environment
- Work effectively, interact, and clearly communicate with people of diverse cultures, ages, and economic backgrounds.
- Practice within established ethical and legal parameters.
- Have effective organizational skills
- Excellent oral, listening, written and presentation communications skills.
- Work independently and exercise initiative and good judgment.
- Maintain a current and valid driver's license and proof of insurance with the ability to travel as needed. May be required to work evenings, weekends, and holidays or respond to county emergency.

Masters Degree in social work, MFCC, MFT, psychology, public health, early childhood development or related field with 3 years experience preferred

Minimum Requirement of a Bachelors degree with a major in related fields and 5 years of successful paid experience in a social service, health, or educational agency providing services to children or families with special needs children

EXCELLENT BENEFITS

Equal Opportunity Employer M/F/D/V