



KABC LOS ANGELES

EMPLOYMENT OPPORTUNITIES

To apply, please go to ABC7jobs.com

Or send resume to:

Human Resources

500 Circle Seven Drive

Glendale, Ca. 91201

JOB LINE: 818/863-7562

08/26/09

MARKETING COORDINATOR ABC7, the number one station in Los Angeles, is seeking an individual to provide support for the Marketing and Sales department. Ideal candidate must be detail-oriented, extremely organized, and able to prioritize and multi-task. Must be a quick learner, self-motivated and be able to work independently as well as in a team. Individual will provide ongoing support of promotional spot production as well as manage details of sweepstakes/contests for both on air and online campaigns. Candidate will also assist with new business campaigns. Must be proficient in Avid Media Composer, Photoshop, Microsoft Word, Excel, and PowerPoint.

SALES ASSISTANT ABC7, the number one station in Los Angeles, is seeking an individual with strong administrative and organizational skills to assist the Local Sales Team. Ideal candidate should have previous station, rep firm, or agency sales assistant experience, excellent written and verbal communication skills, proficiency with Excel and Word and some familiarity with sales computer systems. A strong commitment to team success is a must.

PUBLIC AFFAIRS ADMINISTRATOR ABC7, the number one station in Los Angeles, is seeking a Public Affairs Administrator. This position will provide administrative support for the Station's internship program, talent requests, station campaigns, job fairs and community and public affairs activities. The ideal candidate will be highly organized and able to handle multiple assignments simultaneously, as well as possess excellent verbal and written communication skills. Proficiency with Microsoft Office required. Familiarity with Photoshop and Illustrator and previous experience in community/public affairs preferred.

STAGE MANAGER ABC7, the number one station in Los Angeles, is seeking a Stage Manager with a minimum of 2 years production and operations experience. Working knowledge of IPS or other automated production system preferred. Candidates must demonstrate the ability to work effectively in a fast-paced, pressure filled environment, possess excellent communication skills and have an eye for detail. The successful candidate will be responsible for stage managing live events, specials and productions; coordinating and cueing live remotes; and effectively managing talent on stage. Duties may also include directing newscasts, specials and live shows. Previous directing experience on an automated production system is a plus.

FREELANCE ONLINE NEWS PRODUCER ABC7, the number one station in Los Angeles, is looking for a dynamic, self-motivated, technically-savvy news junkie to join our growing web team. Candidates should have experience working and multitasking in a high-pressure news environment. Strong editorial skills and sharp news judgment is a must. You must have strong basic computer skills (PC and Mac), including common keyboard shortcuts. Knowledge of social networks like Facebook or Twitter a plus. Candidates must be available to work flexible hours, including overnights and weekends. Applicant must possess: strong writing and copy-editing skills; strong computer skills; solid knowledge of basic HTML; familiarity with Adobe Photoshop. Knowledge of Final Cut Pro, Photoshop, Flash, and Podcasts a plus. Key responsibilities include: timely posting of breaking local and national news; working with the news producers and assignment desk to coordinate on-air and online news coverage; coordinating special projects with various station departments; site troubleshooting and overall maintenance of the high editorial standards of ABC7 and abc7.com.

GENERAL ASSIGNMENT REPORTER/FILL-IN ANCHOR ABC7, the number one station in Los Angeles, seeks a creative, energetic, general assignment reporter. Qualified candidates must have excellent writing and live presentation skills. Previous anchoring or fill-in anchoring experience is preferred. If you are a great story-teller and an aggressive, self-starter, please apply.

TELEVISION RF MAINTENANCE ENGINEER ABC7, the number one television station in Los Angeles, is seeking an experienced RF broadcast maintenance engineer. Position will require significant, diverse experience in installation and maintenance of modern digital high-power transmitter, microwave and ENG systems. General knowledge of building infrastructure, HVAC, and electrical systems also required. FCC license and/or SBE certification desirable. Position will involve tasks on ladders as well as bending, lifting, and carrying up to fifty pounds. The ability to work a varied schedule including early mornings, nights and weekends required.

MAINTENANCE ENGINEER ABC7, the number one station in Los Angeles, is seeking experienced, skilled broadcast maintenance engineers for freelance employment. These positions will require significant, diverse experience in installation and maintenance of modern digital production, ENG, and RF transmission systems. FCC license and/or SBE certification is desirable. Shifts may be part or full-time and the ability to work a varied schedule including early mornings, nights and weekends is necessary.

GENERAL ASSIGNMENT REPORTERS ABC7, the number one station in Los Angeles, is seeking dynamic freelance General Assignment Reporters to join our top rated news team. Qualified candidates must have excellent writing and live presentation skills. A minimum of five years television broadcast news experience in a medium to large market is preferred. If you are interested in applying your reporting skills in a challenging and exciting news market, send your resume and non-returnable videotape.

NEWS ASSISTANTS ABC7, the number one station in Los Angeles, is seeking News Assistants for freelance employment. The duties of this entry level position include but are not limited to logging tapes for stories and for music usage, searching tape files for video, answering phones, and running teleprompter. Shifts are varied and work will include some evenings, early mornings and weekends. College degree or current college attendance required.

APPRENTICES ABC7, the number one station in Los Angeles, is seeking News Apprentices for freelance employment. Responsibilities include supervising printing and distribution of newscast scripts, courier duties (own car required), and other production duties as required by newscast producer. Shifts are varied and work will include some evenings, early mornings and weekends. College degree or current college attendance required.

ENG CAMERAPERSONS ABC7, the number one station in Los Angeles, is seeking experienced ENG camerapersons for freelance employment. Successful candidates will have at least two years experience in daily newsgathering, live microwave truck operation, and editing in the field. Non-linear editing experience a plus. Scheduling flexibility, including willingness to work weekends, early mornings, late nights, and holidays a must.

NEWSWRITERS ABC7, the number one station in Los Angeles, is seeking experienced television newswriters for freelance employment. Minimum of two years broadcast news experience. Ability to work quickly and under continuous deadlines. Knowledge of ENPS news system, line producing experience, and non-linear editing experience all pluses. Scheduling flexibility and willingness to work weekends, overnights, and holidays a must.

ABC7 IS AN EQUAL OPPORTUNITY EMPLOYER