



Dear DPSFV Democrats,

Your presence is requested at the upcoming DPSFV Executive Board meeting.

**Please remember:** Parking meters around the State Building operate until 8 pm.

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## **DPSFV EXECUTIVE BOARD MEETING**

**MONDAY, June 7, 2010**

### **AGENDA**

Credentials open at 6:30, and close at 7:30.

Meeting starts at 7:00pm

1. Call meeting to order
2. Approve agenda
3. Approve minutes from last meeting
4. Treasurer's report
5. Chairs report
6. Committee reports
7. Bylaws Vote (see below)
8. New Business

9. Small Group Discussion

10. Adjourn meeting

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The DPSFV Executive Board meets monthly at 7:00 pm at the State Building Auditorium, 6150 Van Nuys Blvd. All Democrats are invited to attend to our meetings, but only board members can vote.

Bruce McFarland,

your DPSFV corresponding secretary

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**PROPOSED BYLAWS CHANGES**

The Bylaws Committee met March 3rd and took up two proposed bylaws changes, as directed by Officers and Chairs. Present and voting were Damian Carroll, Agi Kessler, and Kess Kessler.

Item I - moving responsibility for managing DP/SFV's campaign or other offices from the 1st Vice Chair to the Officers as a group.

Proposed Changes (Recommended by unanimous vote):

**ARTICLE VI OFFICERS AND DUTIES**

1. The Officers of DP/SFV shall be:

a. Chair, who shall preside over meetings, serve as external spokesperson, propose the annual budget and calendar, and supervise all activities of DP/SFV and its committees. At the conclusion of the term of office for the Chair, that Chair, unless reelected, shall be known as the Immediate Past Chair, and will become an Ex officio member of the Executive Board, with full voting rights.

b. First Vice Chair, who shall preside in the absence of the Chair, ~~shall be responsible for administration of any office of DP/SFV and its budget.~~ In addition, the First Vice Chair shall be responsible, at the direction of the Chair, for the functioning of certain standing and special committees. In the absence or disability of the Chair, the First Vice Chair shall perform the duties of the Chair.

c. Second Vice Chair, who shall be responsible, at the direction of the Chair, for the functioning of certain standing and special committees. In the absence or disability of the Chair and the First Vice Chair, the Second Vice Chair shall perform the duties of the Chair.

d. Recording Secretary, who shall record minutes, and assist in the preparation of the agenda of the Executive Board.

e. Corresponding Secretary, responsible for preparing and transmitting DP/SFV authorized notices.

f. Treasurer, appointed by the Chair and subject to approval by a majority of the Executive Board present and voting. If the Treasurer is not a member of the Executive Board, then the Treasurer shall be an at will employee of DP/SFV subject to termination by the Chair and a majority of the Executive Board present and voting. The Treasurer shall be responsible for preparing all required government reports and maintaining the financial records of DP/SFV in conformity with local, state, and federal law. The Treasurer, if a member of the Executive Board, shall receive and disburse funds and maintain the financial records of DP/SFV. The Treasurer shall report to the Executive Board and any Assistant Treasurer.

g. Assistant Treasurer, a member of the Executive Board appointed by the Chair and subject to approval by a majority of the Executive Board present and voting, if the Treasurer is not a member of the Executive Board. The Assistant Treasurer shall receive and disburse funds, maintain the financial records of DP/SFV, and transmit funds and financial information to the Treasurer, if any, of DP/SFV. The Assistant Treasurer shall assume and carry out all of the duties of the Treasurer, including making required government financial reports, whenever DP/SFV does not have an appointed Treasurer.

h. The Officers shall be responsible for the budget and administration of any office of DP/SFV.

Item II - Clarifying that affiliation is an annual process that clubs must complete in order to appoint a voting club rep.

Proposed Changes (Recommended by unanimous vote):

### **ARTICLE III DEFINITIONS**

3. Affiliated Clubs -- Chartered Democratic Clubs that ~~are acknowledged by DP/SFV as affiliates.~~ have satisfied DP/SFV's annual affiliation requirements.

### **ARTICLE IV GENERAL MEMBERSHIP**

5. A Chartered Democratic Club may annually affiliate with DP/SFV by ~~payment of~~ providing a current membership list and contact information for club officers, and paying an affiliation fee as determined by the Executive Board. Under this procedure, all club members may become members of DP/SFV. A Chartered Democratic club that has been unable to be affiliated timely due to an unforeseen procedural problem that was not due to the club's incompetence or

qualifications may appeal to the Executive Board for a waiver to allow its members full voting privileges, such appeal to be submitted to the Executive Board in time for consideration at least two months prior to the general meeting;

These changes will be given a first read at the upcoming (April) DP/SFV Executive Board Meeting. The Committee recommends adoption of these changes on an emergency basis at the following (May) Executive Board Meeting, followed by official adoption at the General Membership meeting in February 2011.

I am available to answer any questions members may have regarding these proposed changes.

Thanks,

Damian Carroll

Chair, DP/SFV Bylaws Committee